

## How to Set Up and Log Into AMS Using AMS Credentials

1. If you are logging into AMS for the first time, you will need to complete a one-time process to set up your profile. To begin, click on the “First-time AMS User?” link in the “AMS Credentials” panel on the right side of the AMS login page (<https://ams.hhs.gov>). For quick and easy access to your applications, add this page to your browser favorites or create a desktop shortcut.



### Login Methods to AMS

<h4>HSPD-12 Access Cards ?</h4> <p>Insert your HSPD-12 Access Card in your smart card reader before you try to login.</p> <p><a href="#">Login</a></p> 	<h4>Network Credentials ?</h4> <p>Applies to: ACF, ACL, AHRQ, CDC/ATSDR, CMS, HRSA, IHS, NIH, OIG, OS, PSC, SAMHSA</p> <p>Select OpDiv: <input type="text" value="Select one..."/></p> <p>Network Username: <input type="text" value="Username"/></p> <p>Network Password: <input type="password" value="Password"/></p> <p><a href="#">Login</a></p>	<h4>AMS Credentials ?</h4> <p>AMS Username: <input type="text" value="Username"/></p> <p>AMS Password: <input type="password" value="Password"/></p> <p><a href="#">Login</a></p> <p><a href="#">First-time AMS User?</a> <a href="#">Forgot AMS Username?</a> <a href="#">Forgot AMS Password?</a></p>
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[Need Help?](#) | [AMS Self-Help Portal](#) | [HHS Privacy Policy](#)

2. On the “First-time only: Set up your profile” page, enter your personal information (i.e., your last name, your date of birth, and the last four digits of your social security number) under the “Find your profile” heading and click “Next.”



### First-time only: Set up your profile [What does this mean?](#)

Accessibility Mode  Enable  Disable

1. Find your profile 2. Create your AMS password and security questions

#### Find your profile

\* indicates required field

Please enter search parameters below to retrieve your profile. [What is the HHS Privacy Policy?](#)

* Last Name	<input type="text"/>
* Date of Birth	<input type="text"/>
* Last Four SSN	<input type="text"/> <a href="#">Don't have this information?</a>
HHSID	<input type="text"/> <a href="#">What is this?</a>

[Back](#) [Next](#) [Reset](#) [Cancel](#)

3. Under the “Create your AMS password and security questions” heading on the next screen, enter your password and select and answer your security questions. After reviewing your information, check the box to confirm everything is correct and click “Submit” to continue.

**Note:** If you are not sure how to choose a password, you can click on the [“What is the HHS password policy?”](#) link to view the HHS password rules.

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**iAM@HHS** IDENTITY & ACCESS MANAGEMENT AT HEALTH & HUMAN SERVICES  
**AMS | Access Management System** Simplifying access to the Department's systems

**First-time only: Set up your profile** [What does this mean?](#) Accessibility Mode  Enable  Disable

1. Find your profile 2. **Create your AMS password and security questions**

**Create your AMS password and security questions**

\* indicates required field

First Name Suzanne  
Last Name Burge  
Email Address Suzanne.burge@hhs.gov  
HHSID 9111112237

\* Check the box if the  [What if my information is incomplete or incorrect?](#)  
above information is correct

AMS Username SUZANNE.BURGE  
**Please print this page and note the AMS Username listed above for future reference.**  
**Please choose and confirm password below.**

\* Password   
\* Confirm Password  [What is the HHS password policy?](#)

**Please provide answers to all three questions. Answers to security questions are not case sensitive.**

\*  \*   
\*  \*   
\*  \*

4. On the “Setup your profile” confirmation page, click “Continue” to complete the process and return to the AMS login page.



5. You are now set to access AMS with your AMS credentials. To log in, enter your AMS username and password in the “AMS Credentials” panel on the right side of the AMS login page.